

# Welcome to the North Olmsted Middle School

PLEASE READ THE FOLLOWING AND SIGN AND DATE THE FINAL PAGE.

Signature page needs to be returned to your student's first period teacher. Please keep the rest for your records

## Attendance and Discipline Procedure 2017-2018

**Did you know that the state of Ohio has recently changed the truancy laws?** Recent legislative changes of HB 410, makes significant changes to truancy and compulsory school attendance. **Definition of 'habitual truant' changed from days to hours.**

### TRUANCY & EXCESSIVE ABSENCE

The new definition is:

- a. Absent 30 or more consecutive hours without a legitimate excuse
- b. Absent 42 or more hours in one month without a legitimate excuse
- c. Absent 72 or more hours in one year without a legitimate excuse

Includes 'excessive absences':

- a. Absent 38 or more hours in one school month with or without a legitimate excuse;
- b. Absent 65 or more hours in one school year with or without a legitimate excuse.

**According to HB 410, habitually truant students whose absences are unexcused must be assigned an absence intervention team. The absence intervention team must consist of, at minimum, two representatives from the school or district, and the child's parent or legal custodian. The team's role is to develop a truancy intervention plan tailored to the student. The school district is required by law to file a complaint with the juvenile court no later than 61 days after the implementation of the plan if the student fails to comply with the plan.** Please see page 5 of the handbook for more information on our attendance policy.

### SCHOOL TARDINESS

**Please know that at the Middle School there are consequences for being tardy.** Students are considered tardy to school if they arrive after 7:45 A.M. Students are permitted three (3) emergency tardies per quarter. Emergency tardies are to be used for emergencies only, i.e. transportation problems, isolated power outages, faulty alarm clocks, etc. Disciplinary consequences will begin with the fourth tardy.

NUMBER OF TARDIES	CONSEQUENCE
1-3	Warning
4	Lunch Detention
5	After School Detention
6	Saturday Detention
7	In School Detention

Please see page 5 of the handbook for more information on our attendance policy.

**8<sup>th</sup> GRADE TRIP:** The spring field trip is a privilege not a right. Students who average a failing grade in Social Studies from the first, second and third quarters will be ineligible. Students who earn 5 or more referrals to the office or 2 suspensions throughout the year will become ineligible for the trip. There will be NO refunds for students who are ineligible for behavior or failing Social Studies grades.

**ELECTRONIC DEVICES** (*cell phones, mp-3 players, tablets, gaming devices, etc.*) If your device is taken for inappropriate use it will be turned into office, and a parent will have to pick it up. The office hours are 7-3:30. The student will call you to let you know that the device has been taken.

*1<sup>st</sup> Offense*= **Parent Pick Up** from Main Office

*2<sup>nd</sup> Offense*= **Parent Pick Up** from Main Office and student receives Saturday Detention

*3<sup>rd</sup> Offense*= May result in loss of privileges until end of year and student receives an In-School Detention (I.S.D.)

### BUS POLICY:

*1<sup>st</sup> Write Up*= Warning/Phone Call Home

*2<sup>nd</sup> Write Up*= Bus Suspension 1-3 Days

*3<sup>rd</sup> -5<sup>th</sup> Write Up*=Progressive removal from bus on a 3-5-10 day sequence.

*6<sup>th</sup> Write Up* = Permanent removal from bus

### DRESS CODE VIOLATIONS:

Students will be asked to contact their parent if they are not dressed appropriately for school. Students are placed into I.S.D. if clothing cannot be provided. Students who demonstrate a habit of violating the dress code will be subject to additional consequences as deemed by administration. Please see page 6 of the handbook for more information on our attendance policy.

**Further details on all these topics and more can be found in your student handbook.**

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## North Olmsted City Schools

### Computer Hardware, EagleNet Network, www.nolmsted.org domain, and Internet Acceptable Use Policy

#### I. PURPOSE

The purpose of this acceptable use policy is to set forth guidelines for access to the school district computer system, email system, and acceptable use of the Internet and electronic devices provided by the school district or brought onto campus by the student. Such devices include but are not limited to the following: computers, handheld devices, netbooks, iPods, iPads, PDAs, calculators with interface capability, digital audio players, portable storage devices, digital cameras, et al. Additionally, connection to the Internet while on district grounds through infrared/wireless, cellular broadband cards or mobile telephones, or other non-wired devices fall within the purview of this policy.

#### II. USE OF SYSTEM IS A PRIVILEGE

The use of the school district equipment and/or system, email, and access to use of the Internet or wireless system is a privilege, not a right.

#### III. DISTRICT PROVIDED EMAIL

Email is provided for specific educational purposes and use is limited to school approved activities.

#### IV. UNACCEPTABLE USES

A. The following uses of the school district system and Internet resources or accounts are considered unacceptable:

1. Users will not use the school district system to access, transmit, receive, review, upload, download, store, print, post, or distribute pornographic, obscene or sexually explicit material. "Sexting" is illegal and particularly detrimental for students; such behavior is expressly prohibited.
  2. Users will not use the school district system to transmit, receive, or store items containing obscene, abusive, profane, lewd, vulgar, rude, inflammatory, threatening, disrespectful, or sexually explicit language; gamble; nor advocate for illegal activities, including tobacco or alcohol.
  3. Users will not use the school district system to access, transmit, receive, review, upload, download, store, print, post, or distribute materials that use language or images that are inappropriate to the educational setting or disruptive to the educational process and will not post information or materials that could cause damage or danger of disruption. Users will not post personal information about other students without their express permission.
  4. Users will not use the school district system to access, transmit, receive, review, upload, download, store, print, post, or distribute materials that use language or images that advocate violence or discrimination toward other people (hate literature) or that may constitute harassment or discrimination; likewise, any activity that constitutes bullying is expressly prohibited. District policies and the Student Code of Conduct stress the seriousness of such acts and the discipline for any such behavior.
  5. Users will not use the school district system to knowingly or recklessly post false or defamatory information about a person or organization, or to harass another person, or to engage in personal attacks, including prejudicial or discriminatory attacks.
  6. Users will not use the school district system to engage in any illegal act or violate any local, state or federal statute or law, or any District policy or Code of Conduct.
  7. Users will not use the school district system to vandalize, damage or disable the property of another person or organization, will not make deliberate attempts to degrade or disrupt equipment, software or system performance by spreading computer viruses or by any other means, will not tamper with, modify or change the school district computer or server system software, hardware or network infrastructure or take any action to violate the school district system's security, and will not use the school district system in such a way as to disrupt the use of the system by other users.
  8. Users will not use the school district system to gain unauthorized access to information resources or to access another person's materials, information or files without the implied or direct permission of that person. In other words, students may not use another person's account or password or bypass security to modify, alter, damage, or delete another user's files or district files.
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9. Users will not use the school district system to post private information about another person, including other students, or to post personal contact information about themselves or other persons including, but not limited to, addresses, telephone numbers, school addresses, work addresses, identification numbers, account numbers, access codes or passwords, and will not repost a message that was sent to the user privately without permission of the person who sent the message.
10. Users will not attempt to gain unauthorized access to the school district system or any other system through the school district system, will not attempt to access District files, will not attempt to log in through another person's account, nor use computer accounts, access codes or network identification other than those assigned to the user.
11. Users will not use the school district system to violate copyright laws or usage licensing agreements, or otherwise to use another person's property without the person's prior approval or proper citation, including the downloading or exchanging of pirated software or copying software to or from any school computer, and will not plagiarize works they find on the Internet.
12. Users will not use the school district system for the conduct of a business, for political solicitations, for unauthorized commercial purposes, or for financial gain unrelated to the mission of the school district. Users will not use the school district system to offer or provide goods or services or for product advertisement. Users will not use the school district system to purchase goods or services for personal use without authorization from the appropriate school district official.
13. Students may not use the school district system to access personal communication software including web based email, messaging, paging, Internet telephone, or other like systems without written permission unless under the direction and supervision of a staff member.
14. Students will not visit social media sites such as Facebook, MySpace, Youtube, Flickr, etc. via District computers or network accessibility nor access such sites with personal equipment or Web services while at school. Additionally, students should be aware that postings to such sites made out of school may still result in school discipline if the content finds its way into school and proves substantially disruptive to school operations. Nastiness, offensiveness, disparaging comments, untruthful statements, demeaning behavior, and alcohol or illegal substance use are not appropriate in any circumstance.
15. Students may not make a connection to the Internet while on district grounds through infrared/wireless, cellular broadband cards or mobile telephones, or other non-wired devices without the written permission of the network administrator.

This list of prohibited uses is not exhaustive and is not intended nor should it be construed to restrict the District in any way from taking appropriate disciplinary action should an inappropriate use occur that does not fall into one of the aforementioned categories.

- B. If a user inadvertently accesses unacceptable materials or an unacceptable Internet site, the user shall immediately disclose the inadvertent access to an appropriate school district official.

## **V. VIOLATIONS OF THE POLICY**

Violations of this policy may result in disciplinary action up to and including expulsion as described above and included in Board of Education Policy 5620.

**PLEASE SIGN AND RETURN THIS PAGE TO YOUR FIRST PERIOD TEACHER**

NOMS students have received a copy of the student code of conduct, and have read the Attendance/Discipline (sections on truancy, school tardiness, the 8<sup>th</sup> grade trip, electronic devices, bus policy, and the dress code.) Further details on all these topics and more can be found in your student handbook. **Please sign below indicating that this material has been reviewed at home and is understood and return this form to your 1<sup>st</sup> period teacher by Wednesday, August 31<sup>st</sup> or five school days after receipt.**

Student Signature \_\_\_\_\_ Parent Signature \_\_\_\_\_

**PRINT STUDENT NAME:** \_\_\_\_\_ **PRINT PARENT NAME:** \_\_\_\_\_

Grade \_\_\_\_\_ Date \_\_\_\_\_

**Acknowledgments and Release**

I have read and agree to comply with the rules and conditions set forth in this “Acceptable Use Policy” governing student use of the District’s Technological Resources, as defined herein.

I understand my violation of this policy may result in disciplinary action, including revocation of my access privileges, expulsion, and/or civil or criminal legal action.

I have read and understand the “Waiver of Privacy” section set forth above and understand that my use of the District’s Technological Resources, as set out above, is not private and not confidential, and may be accessed, monitored or otherwise reviewed by the District at any time.

I authorize the District to provide an email account for my child for use in approved educational projects and/or activities as directed by the teaching staff.

I hereby release the District and its providers, operators, administrators, employees, and agents from any and all claims of any nature arising from my use or inability to use the aforementioned computer, network, Internet connections and other online resource and electronic messaging systems.

Student Signature \_\_\_\_\_ Parent Signature \_\_\_\_\_

**PRINT STUDENT NAME:** \_\_\_\_\_ **PRINT PARENT NAME:** \_\_\_\_\_

Grade \_\_\_\_\_ Date \_\_\_\_\_

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